

## **GUIDELINES FOR TEAM CAPTAINS**

The following is a summary of guidelines that team captains should use during their tenure. They **MUST READ AND BE FAMILIAR WITH ALL RULES ON THE WEBSITE**. This will help promote understanding, fair play and good sportsmanship during competition. Encourage all team members to play at their competitive level.

- 1. Send team money to your Club Representative before the Spring/Fall deadline.**
- 2. Register your team and create your roster on the LITL.org website during the 2 week registration period. Have a minimum of 8 players with a maximum of 16 on your team for Regular Division and a minimum of 6 and a maximum of 12 players for Doubles Only Division.**
- 3. Give your facility a copy of your team schedule as soon as possible. Remember, use of the courts for matches is a courtesy.**
- 4. Exchange written line-ups promptly at 9:00 a.m. for regular division and 9:30 for doubles only division. If the captain is not present for singles, a team representative must exchange the written line-up at 9:00 a.m.**
- 5. Place strongest player(s) at #1 and the rest in order of strength.**
- 6. In questionable weather, notify out-of-town teams that you have checked out the court conditions at your facility. Be courteous – don't make them make an unnecessary trip to Birmingham.**
- 7. BEGIN MATCH PLAY PROMPTLY AT 9:00 A.M. FOR REGULAR DIVISION AND 9:30 FOR DOUBLES DIVISION. NO WARM-UPS AFTER THE START TIME.**
- 8. The host team must provide new un-opened cans of balls, appropriate for the playing surface.**
- 9. Sign the score sheets after each match. Enter/confirm the scores on the website LITL.org within 3 days for the home captain and 5 days for the visiting captain. Keep your copy of the scoresheet until the end of the season.**