

## **HOW TO ENTER YOUR TEAM'S SCORES ON MATCH DAY**

**Log onto the Internet and go to the LITL Website at LITL.ORG**

**Once you are on the Main Page of the Website click on the “Login” Link.**

**You will then be taken to the “Login Page”.**

**You will need to Log In using your Team's LITL ID and Password.**

**Enter your \*Match Number under “Score Entry” then Click “Go”.**

**You will then be directed to the “Match Detail Page”. Make sure this is the match you want to enter scores for and if the information is correct click on “Enter Results”.**

**You will then be taken to the “Score Entry Page“. Once you are on this page confirm the information one last time.**

**Enter the “Correct Date Played”**

**Enter your player's names using the drop down boxes . Then enter their scores**

**Tie Break scores will not be recorded on the website.**

**When using the drop down box you will notice that your team members will be listed first. After your team members, all of the other members at your club will be listed. They will have (sub) by their name. If you need to add a player to your team roster You may do that during the season up to the maximum number of players allowed by each league. If you are using a sub and she does not show up under your clubs list of players please call the coordinator so she may add her to your clubs list of players.**

**Check over your players and scores to make sure they are correct and when you are ready to enter your scores click on “submit”.**

**If there is a tie you will be asked to choose the winner of the match .**

## **HOW TO CONFIRM YOUR TEAM'S SCORES ON MATCH DAY**

**Log onto the Internet and go to the LITL Website at LITL.ORG**

**Once you are on the Main Page of the Website click on the “Login” Link.**

**You will then be taken to the “Login Page”.**

**You will need to Log In using your Team's LITL ID and Password.**

**Enter your \*Match Number under “Score Entry“ then Click “Go”**

**You will then be directed to the “Match Detail Page” Make sure this is the match you want to Confirm and if the information on the detail page is correct, then you will need to click on “Confirm Results”.**

**You will then be taken to the score sheet with the scores that have been entered by the opposing Team. Check the players and the scores and make sure that everything is correct.**

**If you do not agree with the scores or players entered by the opposing Team you may “dispute” the match by choosing “dispute” from the drop down box at the bottom of the page. If you agree with the information entered you should choose “Confirm” from the drop down box. After you have chosen either dispute or confirm you will then click on “Save”.**

**You have now either entered or confirmed your teams score. Please be sure and keep a hard copy of your score sheets throughout the season so if any questions arise you will have your original score sheet to fall back on.**

**If you have any questions please call your Level Coordinator.**

**\*(Your Match Numbers can be found listed after each match on your schedule which is published on the LITL Website.)**